**Tasks agreed on TeleDomSchool management meeting 16 April 2015**

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| **What** | **Who** | **When** |
| 1. Access to Welcome protal [www.teledomschool.eu](http://www.teledomschool.eu) | Lucia, Alvaro, Erzsi | Today |
| 1. Access to learning portal: [www.guest.teledom.sk/btec](http://www.guest.teledom.sk/btec) 2. And document portal: [www.my.teledom.sk/school](http://www.my.teledom.sk/school) | Lucia, Erzsi  Erzsi |  |
| 1. Status of HM programme:  * Good report from Marta, perfect * All other assignments, cannot be assessed * New students to register: Zuzana and Lenka * Clean the Results list | Stefania  Toth  Christian | Register  Wake-up |
| 1. Status of IG programme  * after recording of webmeeting to send Alert for students repeatedly to look / listen the recording. | Toth, Mojsej, Sabol |  |
| 1. Proposals for improvements  * From all our web-sites to remove uselessness. | Erzsi to be specified |  |
| 1. Marketing ideas:   Summer school for Vocational school  6 weeks programme | Christian ? |  |
| 1. ?... other ideas   .... |  |  |
| 1. Regular webmeetings, day and time:  * Each Even week Monday IG from 5pm * Each Odd week Tuesday HM From 4pm * In between meeting only on request | Toth, Christian, |  |